

CHICOPEE HOUSING AUTHORITY
Agenda for the
REGULAR MEETING OF THE AUTHORITY
To be held at
7 Valley View Court

February 10, 2010

Roll Call, Members of the Authority:

Call to order at: By:

Present:

Chester Szetela
Brian Hickey
Charles Swider
Bruce Socha
Tameika Raye'la Martinez

Also in attendance were the following: Secretary Monica Pacello Blazic, Assistant Executive Director, Patricia Murry, Finance Director Denis Vermette, Maintenance Operations Manager David Dymek, Modernization Coordinator, Robert Kachinski, and Carmen Estrada, Recording Secretary.

2. Reading of the Minutes of the Meeting

3. Treasurer Report

4. Reading of the Correspondence.

5. Payment of the Bills

A tabulation of those bills to be paid is contained in the Member's folders.

6. Committee Reports

7. Tenant Organization Input

8. OLD BUSINESS

9. NEW BUSINESS:

A. The Housing Authority is in receipt of Application for Payment #2 from Nationwide Construction Co. for the installation of the basement windows at Memorial Apartments (AMP 8-2) in the amount of \$4,237.99. This payment is in accordance with the terms of the contract.

Motion to Pay

B. The firm of Nationwide Construction Co. has submitted a Certificate of Substantial Completion for the replacement window at Memorial Apartments (AMP 8-2).

Resolution required for approval

C. The Housing Authority is in receipt of Application for Payment #1 from J.D.L. of Franklin County, Inc. for the Memorial Apartment (AMP 8-2) Common Area door replacement in the amount of \$7,790.00. This payment is in accordance with the terms of the contract.

Motion to Pay

D. The firm of J.D.L. of Franklin County, Inc. has submitted change order (#1) in the amount of \$8,921.00 for the replacement of the common area doors at Memorial Apartments (AMP 8-2).

Resolution required for approval

E. The firm of J.D.L. of Franklin County, Inc. has submitted change order (#2) in the amount of \$3,750.00 for the replacement of the common area doors at Memorial Apartments (AMP 8-2).

Resolution required for approval

F. The staff has prepared a contract for Baystate Rug Distributors, Inc. for the installation of new common hallway flooring at Memorial Apartments (AMP 8-2) in the amount of \$19,397.44.

Resolution required for approval

G. The staff has prepared a contract for Bergeron Electrical Services Inc. for the replacement of the lighting in the common areas at Memorial Apartments (AMP 8-2) in the amount of \$62,557.24.

Resolution required for approval

H . The Housing Authority is in receipt of Application for Payment #2 from Adam Quenneville Roofing, Inc. for the installation of the hooded gutters in the amount of

\$21,373.00 at Cabot Manor Apartments (AMP 8-1). This payment is in accordance with the terms of the contract.

Motion to Pay

I. The firm of Hill Engineers, Architects, Planners Inc. has submitted change order #1 in the amount of \$3,125.00 for the bathroom remodeling work at Cabot Manor Apartments (AMP 8-1).

Resolution required for approval

J. The firm of Hill Engineers, Architects, Planners, Inc. has submitted invoice #1 for design and bid documents in the amount of \$17,589.45 for the Cabot Manor Apartments (AMP 8-1).

Motion to Pay

K. The Housing Authority is in receipt of a payment request from Valley Opportunity Council for the youth work contract to remove snow and leaves and to clean State developments in the amount of \$3,748.50.

Motion to Pay

L. The Housing Authority is in receipt of the invoice for payment from Valley Opportunity Council for the After School Youth Program for the month of December in the amount of \$7,981.37.

Motion to Pay

M. The staff has prepared and validated the MASS Fiscal Year 2009 which indicates the Housing Authority has correctly and successfully operated the federal housing developments in accordance with federal laws and regulations. A copy of the assessment is included in the Commissioner's package.

Resolution to Approve

N. On February 2, 2010 a collection of the proceeds from laundry facilities at developments equipped with laundromats was conducted by representatives of the CHA and the automatic washing machine company. A copy of the collection report is contained in the Commissioner's package.

Motion to approve

The next regular meeting of Chicopee Housing Authority will be held on March 10, 2010.